

**SILVER SANDS MONTESSORI CHARTER SCHOOL**  
**MINUTES OF THE PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Board of Trustees of Silver Sands Montessori Charter School held a meeting on Thursday, December 3, 2020 via teleconference meeting.

**CALL TO ORDER**

The meeting was called to order at 5:26 p.m. by Kristofor Jacobson

**ORGANIZATION**

Roll Call: A quorum was established with four members: Kimberley Patai, Mayumi Coffman, and Donna Brooks attending virtually with Kristofer Jacobson attending by phone. Marlo Tsuchiyama, Danette Olmos-Green, Denise Crosby and Kimberly Hodge were also present virtually.

1. Review and Adoption of Agenda: After review Kimberley made a motion to approve the Agenda and Donna Brooks seconded the motion. The motion carried with all aye votes.
2. Public Comment on Agenda Items: No Public Comments
3. Approval of Prior Meeting Minutes: After review Kimberley Patai made a motion to approve the prior meeting minutes. Mayumi Coffman seconded the motion. The motion carried with all aye votes.
4. Executive update: (School Administration, SSMCS) (Information/Discussion) – Including but not limited to:
  - Head of School report – (Marlo Tsuchiyama, Head of School/Director, SSMCS): Marlo reported that the Administration Team has been busy with state reports, funding reporting, and grant trainings. Many of the grants need to be completed by the end of this month. The school is using money for extra Chromebooks for students, upgrading internet services at the school, and production of packets for students. Silver Sands Montessori Charter School has been renewed and approved for another 6-year term. SPCSA was impressed and pleased with the site visits from last year. All positive results!
  - Principal update – (Denise Crosby, Principal, SSMCS): Denise reported that Kindergartners will begin testing remotely in December. Teachers are working hard to meet all the needs of students academically and mentally. Communication between parents and teachers are always encouraged in order to support families during this time.
  - Enrollment update – (Danette Olmos-Green, Director, SSMCS): Danette reported that staff will be working from home for the remainder of the semester (12/18). The school's current enrollment is at 259 with 3 pending withdrawal at the end of this semester. The reasons for withdrawal have been transfer to private schools and families moving out of state or the country. There will be 3 new enrollments in January. Open enrollment begins January 4, 2021 and runs through February 19, 2021. The school will be working on a virtual tour to help promote Silver Sands.
  - Special Education report – (Kim Hodge, Special Programs Administrator, SSMCS): Kim reported that all Special Education and related services are being implemented online and working well.
5. Discussion and Possible Approval of Second Semester Re-opening: After review and discussion, Kimberley Patai made a motion to extend full distance learning through the 3<sup>rd</sup> Quarter. Donna Brooks seconded the motion. The motion carried with all aye votes.

6. Review and Approval of Application and Receipt of funds from Zoom Grant: After review and discussion, Donna Brooks made a motion to accept the funds from Zoom Grant. Kimberley Patai seconded the motion. The motion carried with all aye votes.

7. Review and Approval of FY2020 1<sup>st</sup> Quarter Financials: After review and discussion, Kimberley Patai made a motion to approve the financials to be filed with the state. Donna Brooks seconded the motion. The motion carried with all aye votes.

8. Public Comment #2: No Public Comments

9. Next Meeting: The SSMCS Board of Trustees will tentatively hold the retreat on either January 30, 2021 or February 6, 2021.

10. Adjournment: Meeting was adjourned at 6:51 p.m.

Signatures verify approval:

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Kristofor Jacobson, President

Date \_\_\_\_\_

\_\_\_\_\_  
Kimberley Patai, Secretary

Date \_\_\_\_\_